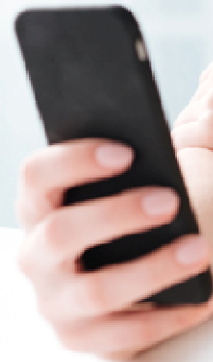


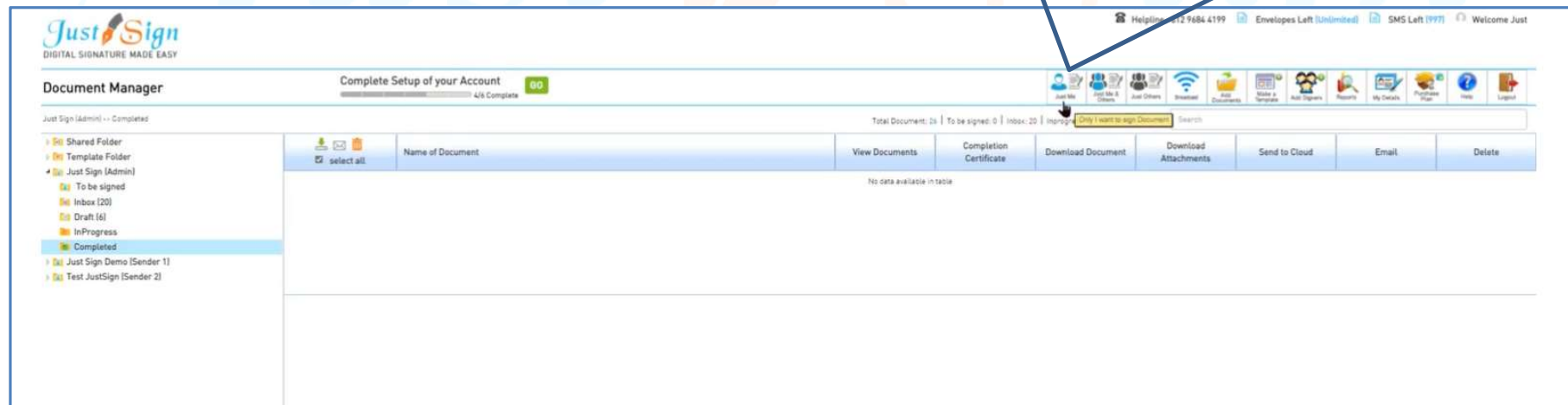
Sign Documents – Just Me

Just  *Sign*
DIGITAL SIGNATURE MADE EASY



Sign Documents – Just Me

1. In Document Manager - Click on 'Just Me'



Sign Documents – Just Me

2. Drag and Drop files from your system to upload

OR

2. Select document from your inbox or Shared folder

The screenshot displays the 'Just me to Sign' application interface. At the top, a progress bar shows three steps: 1. Select & Upload Document to Sign, 2. Mark where you have to Sign, and 3. Sign & Download Document. On the left, a list of 'Selected signers who will sign' includes John Drego. The main area is divided into three sections: 'Select Document from Inbox or Shared Folder' with a search bar, 'Upload Document from device' with a dashed box and the text 'Drag and drop files here to upload (Or Click here to upload a file)', and 'Import Document from cloud' with icons for Box, OneDrive, Google Drive, and Dropbox. A 'Document Requiring Signature' panel on the right shows 'Deed Execution - Sample.docx'. A green 'Proceed to Prepare Document' button is at the bottom right. An 'Open' file explorer window is overlaid on the 'Upload Document from device' section, showing a file list with 'Deed Execution - Sample' selected. A blue arrow points from the file explorer to the dashed box, with the text 'Drag and Drop' written below it.

3. Click on Proceed to Prepare Document

Sign Documents – Just Me

4. Drag and Drop the Signature box on the document field

Just me to Sign

1 Select & Upload Document to Sign 2 Mark where you have to Sign 3 Sign & Download Document

Insert in Document (Drag and Drop on Document)

- Signature Box
- Initial Box
- Full Name
- Witness Name
- Witness Sign
- Insert Comment
- Email Address
- Mobile
- Date Box
- Dial Box
- Check Box

Proceed to Sign Document

Deed Execution - Sample ...

<< < VIEW PAGE 1 OF 1 > >>

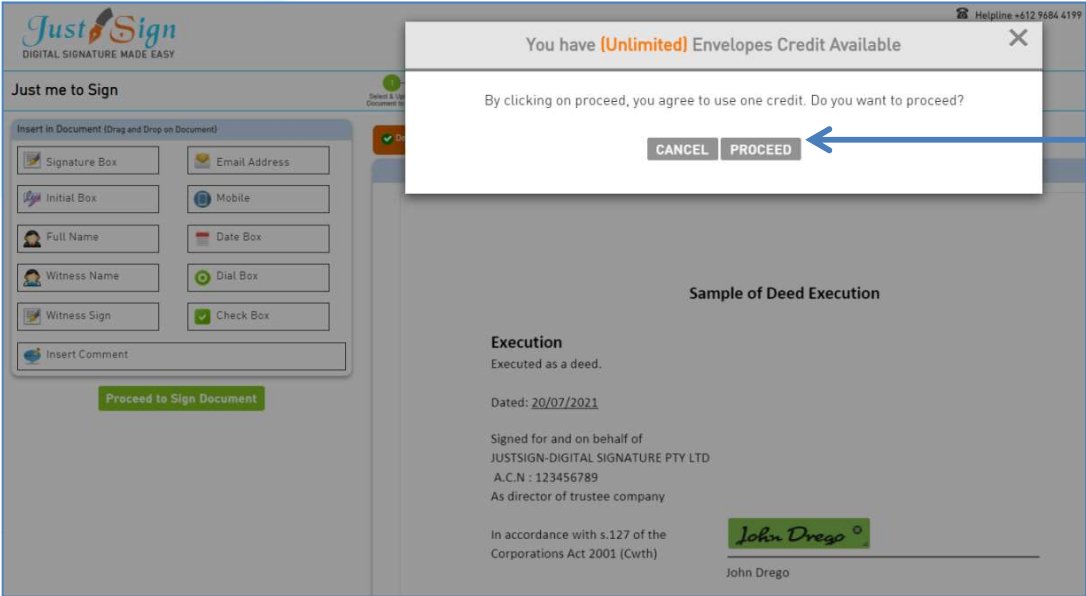
Sample of Deed Execution

Execution
Executed as a deed.
Dated: 20/07/2021
Signed for and on behalf of
JUSTSIGN-DIGITAL SIGNATURE PTY LTD
A.C.N : 123456789
As director of trustee company
In accordance with s.127 of the
Corporations Act 2001 (Cwth)

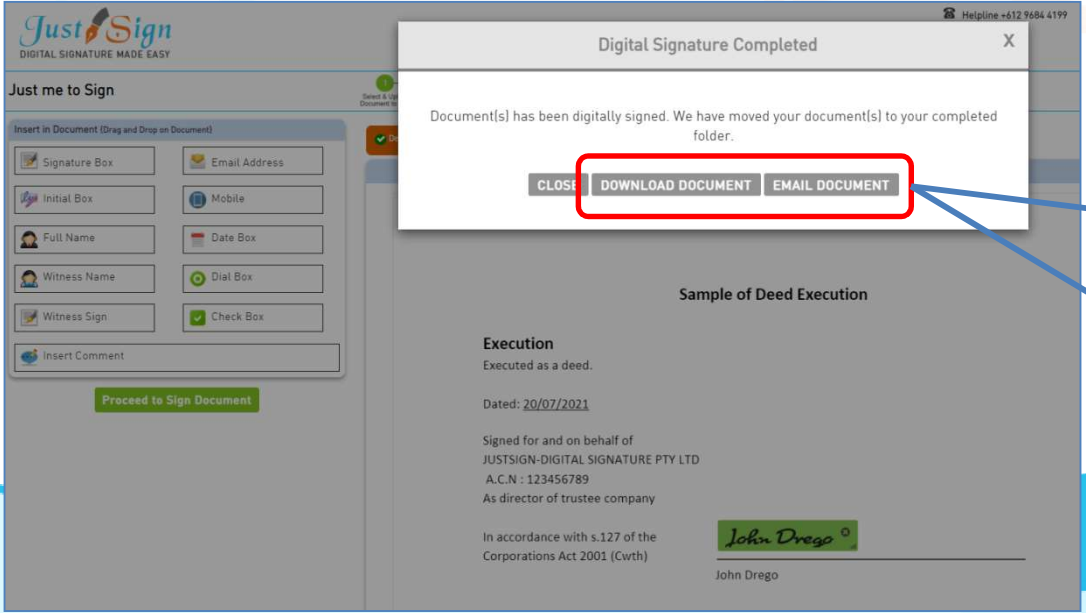
John Drego
John Drego

5. Click on Proceed to Sign Document

Sign Documents – Just Me



6. Click **Proceed** to sign the document.



Your Document has been Signed.

Download document to your system

OR

Email document to your clients

Sign Documents – Just Me

The screenshot shows the Document Manager interface. At the top, there is a progress bar for 'Complete Setup of your Account' at 4/6 Complete. A navigation bar contains icons for 'Just Me', 'Just Me & Others', 'Just Others', 'broadcast', 'Add Documents', 'Make a Template', 'Add Signers', 'Reports', 'My Details', 'Purchase Plan', 'Help', and 'Logout'. Below this, the user 'John Dreago (Admin)' is logged in, and the current view is 'Completed'. A summary bar shows 'Total Document: 42 | To be signed: 12 | Inbox: 4 | Inprogress: 6 | Completed: 17'. A search bar is on the right. The left sidebar shows a folder tree with 'Completed (17)' highlighted. The main table lists documents with columns for 'View Documents', 'Completion Certificate', 'Download Document', 'Download Attachments', 'Send to Cloud', 'Email', and 'Delete'. A red box highlights the top row of the table, and a blue arrow points from the 'Completed (17)' folder to the first document row.

		Name of Document	View Documents	Completion Certificate	Download Document	Download Attachments	Send to Cloud	Email	Delete
<input type="checkbox"/>		Deed Execution - Sample - Just me.docx Date Signed: -06-08-2021							
<input type="checkbox"/>		Deed18569.pdf Date Signed: -02-08-2021							
<input type="checkbox"/>		Minutes18569.pdf Date Signed: -26-07-2021							
<input type="checkbox"/>		Invoice18569.pdf Date Signed: -26-07-2021							

The document is also saved in your Completed folder.

You can select the document to view, download, upload to cloud, email or delete as per your requirement

- Use our Free account and send and sign 10 documents free of charge.
- Buy justsign.com.au subscription once the free account is exhausted.
- Get a complimentary 1-year subscription to justsign.com.au and send unlimited documents for e-signatures to your clients by purchasing vouchers on trustdeed.com.au website

Refer our prices

Our Prices – Just Sign

Features of each plan	Individual Plans			Corporate Plans			
	Basic	Busy	Expert <i>Most Popular</i>	Single	Small Team	Enterprise <i>Most Popular</i>	PAYG
Plan Prices	\$330 (Incl. GST) (Approx \$28 Per Month)	\$440 (Incl. GST) (Approx \$37 Per Month)	\$550 (Incl. GST) (Approx \$46 Per Month)	\$770 (Incl. GST) (Approx \$64 Per Month)	\$880 (Incl. GST) (Approx \$73 Per Month)	\$990 (Incl. GST) (Approx \$83 Per Month)	Free
Number of eSignature Request Envelopes via Email	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	No of Envelopes <input type="text" value="10"/>
Number of SMS Included in Yearly Plan Extra SMS can be purchased click SMS	100	200	300	400	500	1000	1
Number of Senders	1	3	5	1	5	Unlimited	1
Business branding on every Email sent to signer	With our logo	With our logo	With our logo	Senders logo	Senders logo	Senders logo	Senders logo
Invitation SMS To Signer	With our Name	With our Name	With our Name	With Senders Name	With Senders Name	With Senders Name	With Senders Name
Signing Page where signers go to sign	Our Branding	Our Branding	Our Branding	Senders Branding	Senders Branding	Senders Branding	Senders Branding
Admin controls before document is sent for signing	✗	✓	✓	✗	✓	✓	✓
Share documents with your team members only when you like	✗	✓	✓	✗	✓	✓	✓

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REDUCE YOUR COST OF DOCUMENTS - BUY VOUCHERS

For regular large users, we have voucher packages where you can save 40% of document cost. A full "Package History" keeps you informed of your usage. Our plans include usage of digital signature and provides credits to our CPD platform smsfschool.com.au and Incometaxschool.com.au

Number of Vouchers	25	50	100
Price Per Document (Excl. GST)	\$100.00	\$90.00	\$80.00
Expiry Period	Never Expire	Never Expire	Never Expire
Package Price (Incl.GST)	\$2,750.00	\$4,950.00	\$8,800.00
Inclusions			
Digital Signature	 DIGITAL SIGNATURE MADE EASY 1 Year Single Corporate Plan Value \$770	 DIGITAL SIGNATURE MADE EASY 1 Year Small Team Corporate Plan Value \$880	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990

REDUCE YOUR COST OF DOCUMENTS - BUY MONTHLY PLANS

For regular large users, we have monthly plans where you can save 55% to 66% of document cost. A full "Package History" keeps you informed of your usage. Our plans include usage of digital signature and provides credits to our CPD platform smsfschool.com.au and Incometaxschool.com.au

Number of Vouchers	200 Per Year	300 Per Year	400 Per Year
Price Per Document (Excl. GST)	\$70.00	\$60.00	\$50.00
Expiry Period	12 months	12 months	12 months
Package Price (Incl.GST)	\$1,283.33 (Per Month) \$15,400.00 (Per Year)	\$1,650.00 (Per Month) \$19,800.00 (Per Year)	\$1,833.33 (Per Month) \$22,000.00 (Per Year)
Inclusions			
Digital Signature	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990



Online SMSF Audit

Audit Funds	Fees	
New User (10 Funds)	Free	justsign.com.au Free 10 Envelopes 
1, 5 and 10	\$22.00 Per Fund (Plus GST) 1 Package Price (Incl. GST) \$24.20 5 Package Price (Incl. GST) \$121.00 10 Package Price (Incl. GST) \$242.00	justsign.com.au Free 10 Envelopes 
25 and 50	\$19.00 Per Fund (Plus GST) 25 Package Price (Incl. GST) \$522.50 50 Package Price (Incl. GST) \$1,045.00	justsign.com.au Free 10 Envelopes 
100	\$18.00 Per Fund (Plus GST) Package Price (Incl. GST) \$1,980.00	justsign.com.au 1 Year Basic Individual Plan Value \$330 
150	\$17.00 Per Fund (Plus GST) Package Price (Incl. GST) \$2,805.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 
200	\$16.00 Per Fund (Plus GST) Package Price (Incl. GST) \$3,520.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 
300	\$15.00 Per Fund (Plus GST) Package Price (Incl. GST) \$4,950.00	justsign.com.au 1 Year Expert Individual Plan Value \$550 
500	\$13.00 Per Fund (Plus GST) Package Price (Incl. GST) \$7,150.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 
750	\$12.00 Per Fund (Plus GST) Package Price (Incl. GST) \$9,900.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 
1000	\$11.00 Per Fund (Plus GST) Package Price (Incl. GST) \$12,100.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 
1500	\$10.00 Per Fund (Plus GST) Package Price (Incl. GST) \$16,500.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 
2000	\$9.00 Per Fund (Plus GST) Package Price (Incl. GST) \$19,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
4000	\$7.00 Per Fund (Plus GST) Package Price (Incl. GST) \$30,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
7000	\$6.00 Per Fund (Plus GST) Package Price (Incl. GST) \$46,200.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
10000	\$5.00 Per Fund (Plus GST) Package Price (Incl. GST) \$55,000.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 

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